EPIC®

IDENTIFYING PATIENTS WITH C3 GLOMERULOPATHY (C3G)

INSTRUCTIONS

One of Epic's reporting solutions, SlicerDicer or Reporting Workbench, may be used to identify patients with C3G and assess clinical factors in these patients, such as degree of proteinuria, presence and degree of hematuria, serum creatinine, serum C3 levels, and estimated glomerular filtration rate (eGFR). Consult your organization if administrative user rights are required to access the reporting solutions.

The inclusion criteria are:

International Classification of Diseases, 10th Revision Clinical Modification (ICD-10-CM):
- C3G N00.A-N07.A*
- DDD (Dense deposit disease): N00.6-N07.6*
- Lab Components: proteinuria, hematuria (found in fresh urinalysis sample), serum creatinine, serum C3 levels, eGFR

STEP 1:

Option 1 – SlicerDicer

1. Access **SlicerDicer** (click the **Epic logo** > **Reports** > **SlicerDicer**)
2. Click **New** to start a new query
3. Click the **drop-down arrow** next to **All Patients** and select **My Patients** from the list
4. Click **+ Add Criteria**. A new window will display
5. Select the **All** tab on the bottom of the SlicerDicer window to display all filters
6. Click the **Diagnosis** folder
7. Select the **Diagnosis** filter from the available options
8. Enter **Diagnosis** code **C3G N00.A-N07.A***; DDD as needed
9. Click **+ Add Criteria**. A new window will display
10. Select the **All** tab on the bottom of the window to display all filters
11. Click the **Lab Components Folder**
12. Click in the **Lab Component Field** and enter respective/appropriate labs: proteinuria, hematuria, serum creatinine, serum C3 levels, eGFR
13. Click **Save As** to save the query and refine the query results
14. Export the new report to **Reporting Workbench** (this option is based on users' security)
15. In the **General** tab, enter the desired **Report Name** and a **Description**
16. Click **Save and Run** to create the patient list. The list will display all patients matching the criteria

Option 2 – Reporting Workbench

1. Access **Reporting Workbench** (click the **Epic logo** > **Reports** > **My Reports**)
2. Navigate to the **Library** tab from the **Reports** menu
3. Enter "**generic criteria**" or "**find patients**" in the search field and click **Search**
4. Select the **Find My Patients – Generic Criteria** report and click **New**
5. The **Report Settings** field will display. Click the **Criteria** tab in the toolbar
6. Click **Add** new criterion and select a criterion. Enter "**diagnosis**" in the search field (Filter Criteria). Click **Finish**
7. Select **Diagnosis** by code and enter **C3G N00.A-N07.A***; DDD as needed
8. Select **Lab Components** criteria and enter appropriate **Lab Components**
9. Click the **Display** tab. Confirm the **Selected Columns** window (ie, First Name, Last Name, Primary Care Physician, Last Visit, Diagnoses, etc)
10. In the **General** tab, enter the desired **Report Name** and a **Description**
11. Click **Save** and **Run** to create the patient list. The list will display all patients matching the criteria
12. Select the **Filters** tab to narrow down the results by filter (optional)

LIMITATIONS AND NOTES

Novartis is not responsible for the implementation, testing, and ongoing operation of any electronic health record (EHR) tools. If you have any questions pertaining to the use of these guides, please refer to your internal IT/IS department. These tools are not designed for, and have not been demonstrated to meet, any accreditation requirements.

The instructions included in this flash card are applicable to the Epic platform and are not guaranteed to work for any other software platforms.

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*Includes child codes

STEP 2 (OPTIONAL):

1. To reach out to patients, click the **Communication** button from the menu. There are four options available and patients will be sorted based on their preferred method of communication (the number indicates the number of patients):

   a. **Mail**
   b. **Phone**
   c. **MyChart**
   d. **Do Not Contact** (patients who have expressed to not be contacted and will not receive any outbound message)

For more information on how the Novartis HIT Team can collaborate with your organization to identify shared priorities please email: HIT.Novartis@novartis.com

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FA-11279542