

Senior Buyer with Italian " >

Job ID
320615BR
Jun 07, 2021
Czech Republic

Job Description

Senior Buyer with Italian, Novartis, Prague, Czech Republic

70 tactical buyers are supporting both commercial and NTO towers out of Prague NGSC, covering region Europe, Switzerland Primary role focus of the Sr. Buyer is to provide cross-divisional category expertise for Cluster, to proactively carry out continuous analyses, frequently re-align the local activities with the global category strategy as well as support the strategy execution in the assigned area. The role is also responsible for the collection of supplier, market, category and internal business data and information. The Sr. Buyer supports data quality management within Procurement function according to the globally defined process to identify opportunities and to support continuous improvement and assures the delivery of services according to defined KPIs and Service Levels.

Your key responsibilities:

Your responsibilities include, but are not limited to:

- Implement global category strategy at local level OR implement sourcing business plan for area of responsibility; directly deploys global category strategy at site level.
- Supervise the implementation of sourcing plans for the sub-category and deliver sub-category savings targets following engagement in the target setting process.
- Provide input into the overall Category segmentation and identification of key supplier relationships or may directly control purchases with respect to supplier choice, timing and commercial conditions on a local basis (may vary between divisions depending on way spend is controlled).
- Manage strategic sub-category supplier relationships, and implement consistent key performance indicators for the sub-category, and report on suppliers' performance.
- Collect supplier information and feedback from Divisions, countries, sites, Category teams and Business Partners, and deliver Procurement Balanced Scorecard metrics for the relevant sub-category.
- Create, apply, complete and reviews major contracts for the sub -category, and ensure that negotiated contracts are clearly communicated for the sub-category area and that they are consistently applied
- Manage strategic sub-category supplier relationships, and implement consistent key performance indicators for the sub-category, ensuring that any supplier performance risks and issues are resolved on a timely basis to end-user satisfaction.

Diversity & Inclusion / EEO

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Minimum Requirements

What you'll bring to the role:

- University/Advanced degree in Business Administration/Economics/Finance/Statistics is required
- Fluent English and Italian is required
- > 5 years of relevant experience in a global environment in a similar position with proven experience in spend reporting, analysis and optimization.
- Good understanding of Procurement business processes such as Tactical Buying, Catalogue Management, Contract Management, Supplier Setup and Procurement Operations
- Excellent communication, people management, stakeholder management and leadership skills.

Desirable requirements:

- Experience with eSourcing tools
- Ability to ensure service focus across a complex people intensive and functionally dispersed organization.

You'll receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Edenred CZ in the amount of 12,500 CZK per year; Meal vouchers in amount of 90 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

Why consider Novartis?

769 million. That's how many lives our products touched in 2020. And while we're proud of that fact, in this world of digital and technological transformation, we must also ask ourselves this: how can we continue to improve and extend even more people's lives?

We believe the answers are found when curious, courageous and collaborative people like you are brought together in an inspiring environment. Where you're given opportunities to explore the power of digital and data. Where you're empowered to risk failure by taking smart risks, and where you're surrounded by people who share your determination to tackle the world's toughest medical challenges.

Imagine what you could do at Novartis!

Commitment to Diversity & Inclusion:

Novartis embraces diversity, equal opportunity and inclusion. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration, and empowers our people to unleash their full potential.

Novartis are an equal opportunities employer and welcome applications from all suitably qualified persons.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Division

CTS

Business Unit
PROCUREMENT NBS
Location
Czech Republic
Site
Prague
Company / Legal Entity
NOV CZE
Functional Area
Procurement
Job Type
Full Time
Employment Type
Regular
Shift Work
No
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