

## **Expert Scientific Writer (remote working) " >**

Job ID  
307237BR  
Nov 18, 2021  
United Kingdom

### **Job Description**

769 million lives were touched by Novartis medicines in 2020, and while we're proud of this, we know there is so much more we could do to help improve and extend people's lives. As an Expert Scientific Writer at Novartis you will work with internal teams to communicate the results of clinical trials, real life clinical experience and clinical opinion to the medical and scientific community.

You will manage and complete assigned Medical Communications deliverables at high quality standards and in accordance with agreed timelines. Projects include manuscripts, abstracts, posters, slide sets, satellite symposia content, congress or advisory board reports, publication planning and medical education materials for internal medical and/or clinical teams.

We are currently hiring for Writers across a number of our Therapeutic Areas including – Oncology; Cardiovascular, Renal & Metabolic (CRM); Immunology, Hepatology & Dermatology (IHD); Respiratory; Neuroscience; and Ophthalmology. Agility to move therapeutic area based on Novartis future priorities is required.

Please note: This a Home Working position therefore you would be working remotely full time, however you must be based within the United Kingdom.

### **Your responsibilities:**

Your responsibilities include, but are not limited to:

- Demonstrate a command of assigned therapeutic areas and expertise with assigned products. Research and write original content for publications activities (primary and review manuscripts, abstracts, posters), slide decks and other materials based on direction and materials supplied by customers.
- Prepare meeting materials for satellite symposia (agenda, slide content, speaker briefings etc), and reports from advisory boards and other internal or external meetings. Develop content that is scientifically accurate, evidence-based, grammatically accurate, referenced using appropriate sources, and consistent with quality standards for author review, customer review as appropriate, and scientific peer review. As needed, perform quality control (QC) checking / proof reading of the above mentioned documents to meet customer expectations.
- Clearly communicate medical scientific concepts in a condensed, audience-appropriate way. Follow all internal processes and procedures with regard to workflow, development of deliverables, and adherence to industry best practices, including GPP3. Demonstrate the flexibility/adaptability necessary to function on different therapeutic teams as needed and to work on projects across multiple brands at any given time.
- Interpret and apply clinical data in medical communication deliverables. Work in conjunction with service team and line manager to develop and adhere to logical and attainable timelines for project completion.

Provide input and aid in troubleshooting/problem-solving. Collate and incorporate author/customers comments.

- Lead and/or participate in author/client teleconferences. Provide accurate citations in text (utilizing Reference Manager system), a bibliography, and appropriately annotated references for medical review. Participate in strategic and tactical publications planning and related research. Work as part of a team; train new colleagues as and when required.
- Maintain records for all assigned projects including archiving. Maintain audit, SOP and training compliance.

## **Diversity & Inclusion / EEO**

*Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.*

## **Minimum Requirements**

### **What you'll bring to the role:**

- Science degree or equivalent. Desirable: MSc, PhD, PharmD, or MD.
- Excellent written and oral English
- Minimum of 5 years' experience in medical communications.
- Medical writing experience including publications, manuscripts, abstracts, posters, slide sets, and content for symposia's, congresses or advisory boards.
- Experience in one of Novartis' Therapeutic Areas is desirable but not essential – Oncology, CRM (Cardiovascular, Renal & Metabolism), IHD (Immunology, Hepatology & Dermatology) Respiratory, Neuroscience, and/or Ophthalmology.
- Good understanding of industry work processes for publications. Proficiency in Microsoft Office (Word, Excel, Powerpoint, Outlook)

### **You'll receive:**

Competitive salary, Annual bonus, Pension scheme, Share scheme, Health insurance, 25 days annual leave, Flexible working arrangements, subsidized dining facilities, Employee recognition scheme, learning and development opportunities.

### **Why consider Novartis?**

799 million. That's how many lives our products touched in 2019. And while we're proud of that fact, in this world of digital and technological transformation, we must also ask ourselves this: how can we continue to improve and extend even more people's lives?

We believe the answers are found when curious, courageous and collaborative people like you are brought together in an inspiring environment. Where you're given opportunities to explore the power of digital and data. Where you're empowered to risk failure by taking smart risks, and where you're surrounded by people who share your determination to tackle the world's toughest medical challenges.

Imagine what you could do at Novartis!

**Join our Novartis Network:** If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

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#LI-NOV = Novartis

Division

CTS

Business Unit

NBS CONEXTS

Location

United Kingdom

Site

London-West

Company / Legal Entity

Novartis Pharmaceuticals UK Lt

Functional Area

Research & Development

Job Type

Full Time

Employment Type

Regular

Shift Work

No

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