

Senior Associate - Digital Governance Enablement " >

Job ID

328292BR

Sep 24, 2021

India

Job Description

365 days a year, our global manufacturing and supply network works to ensure our patients have the treatments they need to live longer, healthier lives.

Novartis continues to accelerate its growth in the digital space to drive an organization wide digital transformation. This includes the development, implementation and deployment of digital technologies and ways of working to achieve group-wide strategic objectives.

The Senior Associate Digital Governance Enablement role in Digital Transformation and Innovation Office will be an exciting opportunity for actively engaging in the execution of day-to-day operations as part of the Digital Engagement Governance team in Hyderabad implementing a customer centric governance framework. Associates are required to manage day-to-day operational tasks as business analysts for solving moderately complex problems, typically creating new solutions, using and, where needed, adapting existing methods and procedures that requires understanding of the strategic direction set by senior management for achieving the department objectives. Associate should be self-motivated with an entrepreneurial mind set.

Your responsibilities include, but are not limited to:

- Ability to work independently and collectively in a unique virtual environment
- Ability to develop partnerships and collaborate with other business and functional areas
- Ability to interact with integrity and a high level of professionalism at all levels i.e. team members and senior management
- Ability to work and influence successfully within a matrix environment and build effective business partnerships at all levels
- Ability to focus on delivering to timelines for projects requiring participation of cross-functional/divisional projects
- Experience/knowledge with digital marketing, website analytics tools etc. with practical experience in areas of governance, compliance and/or risk consulting.
- Strong analytical skills linked with conceptual thinking capabilities to meet quality and compliance standards for performance measurement and risk analysis (KPI's, SLAs, KRIs).

Diversity & Inclusion / EEO

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Minimum Requirements

What you'll bring to the role:

- Graduate / Master's Degree in relevant area (Life Sciences, Information Technology, Business Administration, Marketing) / MBA
- 3 – 4 years of proven experience in social media at an agency or corporate environment OR Equivalent combination of education and experience in a related regulated industry is desired
- Good knowledge of the Internet including following current trends. Knowledge and understanding of social media platforms supporting a variety of digital communications i.e. websites, mobile apps etc. i.e. Facebook, Google+, YouTube, Pinterest, Instagram, Twitter, Snapchat, and others
- High level of attention to detail with the ability to multitask with an Enterprise approach to work and problem solving i.e. strong analytical and data - driven thinking.
- Advanced Microsoft Office Suite skills (Word, Excel, Outlook, PowerPoint and MS Project) with fluency in English with excellent verbal, written, and interpersonal communication skills

Desirable requirement:

- Experience with Agile project methodologies Understanding basic concepts of Lean / Six Sigma methodology (Green Belt) and tools, Project and Stakeholder Management i.e. project and time management skills

Why consider Novartis?

769 million lives were touched by Novartis medicines in 2020, and while we're proud of this, we know there is so much more we could do to help improve and extend people's lives.

We believe new insights, perspectives and ground-breaking solutions can be found at the intersection of medical science and digital innovation. That a diverse, equitable and inclusive environment inspires new ways of working.

We believe our potential can thrive and grow in an unbossed culture underpinned by integrity, curiosity and flexibility. And we can reinvent what's possible, when we collaborate with courage to aggressively and ambitiously tackle the world's toughest medical challenges. Because the greatest risk in life, is the risk of never trying!

Imagine what you could do here at Novartis!

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse team's

representative of the patients and communities we serve.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Division

CORPORATE

Business Unit

DIGITAL OFFICE

Location

India

Site

Hyderabad, AP

Company / Legal Entity

Nov Hltcr Shared Services Ind

Functional Area

Marketing

Job Type

Full Time

Employment Type

Regular

Shift Work

No

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