

Laboratory Operations Specialist " >

Job ID
328311BR
Sep 30, 2021
USA

Job Description

769 million lives were touched by Novartis medicines in 2020, and while we're proud of this, we know there is so much more we could do to help improve and extend people's lives.

We believe new insights, perspectives and ground-breaking solutions can be found at the intersection of medical science and digital innovation. That a diverse, equitable and inclusive environment inspires new ways of working.

We believe our potential can thrive and grow in an unbossed culture underpinned by integrity, curiosity and flexibility. And we can reinvent what's possible, when we collaborate with courage to aggressively and ambitiously tackle the world's toughest medical challenges. Because the greatest risk in life, is the risk of never trying!

Imagine what you could do here at Novartis!

Position Summary:

We are seeking a highly talented, dedicated and collaborative associate like you to join our world class Research and Development organization as a senior Lab Specialist II.

The main focus will be daily operation and organization of a large Research Group. You are responsible for overseeing necessary lab purchases; ordering lab equipment and supplies, provide support for activities related to maintaining compliance. The Senior Lab specialist would need to work in close collaboration with the Scientist and Research Associates to ensure all operational needs for the labs are fully supported.

Your Responsibilities:

Your responsibilities include, but not limited to:

Management of laboratory inventory and ordering of general laboratory supplies.

Works closely across the R&D teams to ensure operational success

Facilitate interactions with equipment vendors for service calls and routine maintenance.

Manage regulated lab waste streams with the Facilities group.

Implement new processes that increase the operational efficiency of the facility and lab operations.

Onboarding/off boarding process

Able to lift and carry 40 lbs.

May necessitate working flexible hours outside our normal schedule, including weekends and after hours. This position is on call 24/7.

Experience in managing supplier relationships and experience with customer service management in a lab setting.

Diversity & Inclusion / EEO

The Novartis Group of Companies are Equal Opportunity Employers and take pride in maintaining a diverse environment. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, gender, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to building diverse teams, representative of the patients and communities we serve, and we strive to create an inclusive workplace that cultivates bold innovation through collaboration and empowers our people to unleash their full potential.

Minimum Requirements

What you'll bring to the role:

BA, Bs or Ms in Chemistry or Biology with minimum of 2 year prior experience managing Laboratory Operations in a biomedical research setting with a broad understanding of life sciences research equipment. Strong organizational skills, attention to detail, along with excellent verbal and written communication skills, creative problem-solving capabilities, and willingness to work in a team environment are important.

Ability to exercise independent discretion and judgment to solve problems is required, as well as to prioritize effectively in a fast-paced and dynamic environment.

Able to lift and carry 40 lbs.

Excellent digital literacy including proficiency in Excel, Word, PowerPoint, and Outlook and MS Teams is required.

May necessitate working flexible hours outside our normal schedule, including weekends and after hours. This position is on call 24/7.

Six Sigma certificate preferred.

Experience in managing supplier relationships and experience with customer service management in a lab setting.

Why consider Novartis?

927 million. That's how many lives our products touched in 2017. And while we're proud of that fact, in this world of digital and technological transformation, we must also ask ourselves this: how can we continue to improve and extend even more people's lives?

We believe the answers are found when curious, courageous and collaborative people like you are brought together in an inspiring environment. Where you're given opportunities to explore the power of digital and data. Where you're empowered to risk failure by taking smart risks, and where you're surrounded by people who share your determination to tackle the world's toughest medical challenges.

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Division

NIBR

Business Unit

GNF

Location

USA

Site

San Diego, CA

Company / Legal Entity

NIBRI

Functional Area

Research & Development

Job Type

Full Time

Employment Type

Regular

Shift Work

No

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