

Associate Director Pipeline Management

Job ID
395170BR

Jul 10, 2024

Japan

Summary

-Responsible for overseeing the product portfolio and project management process in a sub-part of the overall organization (major region, region, country, group, division, subsidiary, or other sub-part)

About the Role

Major accountabilities:

- Provides Project Portfolio reports enabling decision making and prioritization of project portfolio.
- Owns the cross-functional project plans in the respective Project Management tools -Creates portfolio reports to ensure proper project management and oversight by major stakeholders to support decision making and prioritisation (e.g. adequate resource forecasts, historical read-out of portfolio trends.
- etc.) -Oversees and reviews resource forecasting for project portfolio, ensures that

information is accurate and up-to-date, creates governance processes for monitoring forecast accuracy -Responsibility for the development and implementation of the project plans in the respective Development Project Management tools together with line function team -Ensures further enhancement and development of tool according to need of Project management and other stakeholder.

- Distribution of marketing samples (where applicable)

Key performance indicators:

- Optimizing resources and productivity.
- Ensure timely and informed project decisions -Customer / partner/ project feedback and satisfaction -Adherence to Novartis policy and guidelines

Minimum Requirements:

Work Experience:

- Collaborating across boundaries.
- Operations Management and Execution.
- Project Management.
- Functional Breadth.
- Critical Negotiations.

Skills:

- Account Management.
- Building Construction.
- Business Administration.
- Business Relationship Management (Brm).
- Capital Market.
- Corporate Development.
- Cross Functional Collaboration.
- Drug Development.
- Financial Modeling.
- Innovative Forward Thinking.
- Investment Portfolio.
- IT Portfolio Management.
- Mergers & Acquisitions (M&A).
- Operations.
- Pipeline (Software).
- Pmp (Project Management Professional).
- Portfolio Analysis.
- Prioritization.
- Project Management.
- Senior Management.
- Virtual Private Server.

Languages :

- English.

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Division
Development

Business Unit
Innovative Medicines

Location
Japan

Site
Head Office (Japan) (Pharmaceuticals)

Company / Legal Entity
JP05 (FCRS = JP005) Novartis Pharma K.K.

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work
No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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