

Japan Program Manager

Job ID
383989BR

Jul 10, 2024

Japan

Summary

-Reviews, manages, proactively challenges, and controls status of projects operations of the programs and budgets; manages schedules and may prepares status reports. Assesses project issues and develops resolutions to meet productivity, quality, and stakeholders goals and objectives. Develops mechanisms for monitoring project progress and for intervention and problem solving with team members and line managers. Acts as liaison with alliance partners and thought leaders external to the company. Interfaces with stakeholders to ensure requirements are met.

About the Role

Major accountabilities:

- Assists in the planning and execution of assigned projects while adhering to budget, scope and schedule requirements.
- Helps ensure consistent practices throughout all phases of the project life cycle.

- Prepares technical reports, summaries, protocols and quantitative analyses.
- Executes high quality, integrated cross-functional plans for projects.
- Applies best practices in the development, initiation, planning, execution, control and closing of projects.
- Interacts with research and development, marketing, manufacturing and regulatory departments.
- A seasoned, experienced professional with a full understanding of area of specialization; resolves a wide range of issues in creative ways.
- Demonstrates good judgment in selecting methods and techniques for obtaining solutions.
- Networks with senior internal and external personnel in own area of expertise.
- Contributes to many cost center goals and objectives; may contribute to service line goals
 - Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt
 - Distribution of marketing samples (where applicable)

Key performance indicators:

- Timely delivery of project as defined -Project delivery and tracking to meet project budget
- Operational excellence -Customer Feedback

Minimum Requirements:

Work Experience:

- Operations Management and Execution.
- Project Management.
- Cross Cultural Experience.
- Functional Breadth.
- Collaborating across boundaries.
- Regulatory Submissions.

Skills:

- Health Authorities.
- Regulatory Submissions.
- Program Strategy and Life Cycle Management.
- Vendor Management.
- Knowledge of TQM and related industry GxP standards and processes.
- End-to-End Drug or Device Development.
- Compound to the Clinic - Preclinical and Translational Medicine.
- Finance Management.
- R&D Program Management.
- R&D Portfolio Management.
- Clinical Research Phases.

Languages :

- English.

Why consider Novartis?

817million. That's how many lives our products touch. And while we're proud of that fact, in this world of digital and technological transformation, we must also ask ourselves this: how can we continue to improve and extend even more people's lives?

We believe the answers are found when curious, courageous and collaborative people like you are brought together in an inspiring environment. Where you're given opportunities to explore the power of digital and data. Where you're empowered to risk failure by taking smart risks, and where you're surrounded by people who share your determination to tackle the world's toughest medical challenges.

We are Novartis. Join us and help us reimagine medicine.

ノバルティスの製品は約8億人以上の患者さんに世界中で届けられています。

約10万の社員が世界中のノバルティスで働いており、その国籍は約 147カ国に及びます。

ノバルティスファーマ株式会社は、スイス・バーゼル市に本拠を置く医薬品のグローバルリーディングカンパニー、ノバルティスの日本法人です。ノバルティスは、より充実したすこやかな毎日の

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らの医薬品と医療

の未来を描いています。詳細はホームページをご覧ください。 <https://www.novartis.co.jp>

Japan

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to midcareer.japan@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

ノバルティスは障害を持つ個人と協力し、合理的配慮を提供することをお約束します。

健康状態や障害を理由に採用プロセスのいかなる部分においても、あるいは職務の必須事項を果たすために合理的配慮が必要な場合は [midcareer-](mailto:midcareer-japan@novartis.com)

[midcareer-](mailto:midcareer-japan@novartis.com)

宛てに電子メールをお送りください。その際ご依頼内容、ご連絡先、求人票の番号を明記してください。

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division
Development

Business Unit
Innovative Medicines

Location
Japan

Site
Head Office (Japan) (Pharmaceuticals)

Company / Legal Entity
JP05 (FCRS = JP005) Novartis Pharma K.K.

Functional Area
Research & Development

Job Type
Full time

Employment Type
Regular

Shift Work

No

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Accessibility and accommodation

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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