

# Assoc. Dir. DDIT ISC Gov SOX IT Testing

Job ID  
REQ-10018963  
Sep 20, 2024  
India

## Summary

We are currently seeking a highly motivated and talented individual to join our team as The Associate Director, SOX IT Methodology. The Associate Director will ensure compliance with Sarbanes-Oxley (SOX) regulations and drive continuous improvement of the overall SOX control environment. This role will be responsible to provide leadership in the development and implementation of sound Internal Control over Financial Reporting (ICFR) methodologies, with a specific focus on IT systems and processes

## About the Role

### Major accountabilities:

- In addition to accountabilities listed above in Job Purpose:
- Develop, document, and maintain a comprehensive framework of IT general controls for the ICFR program, aligned with relevant regulatory requirements and industry best practices.
- Oversee the review and enhancement of existing SOX control processes, ensuring effective controls design and implementation related to IT systems.
- Collaborate with IT, finance, and business teams to identify key IT systems, applications, databases, and technology assets impacting accurate financial reporting.
- Lead risk and impact assessments to identify and evaluate potential non-compliance in SOX IT relevant processes, driving the design of appropriate controls for mitigation.
- Plan, scope, and oversee the execution of IT-related SOX audits, including the definition of key control objectives, test plans, and effective testing methodologies.
- Review control test results, findings, and recommendations for remediation, ensuring clear communication and collaboration with relevant stakeholders.
- Stay current on changes in regulations, emerging risks, and evolving industry standards, driving the implementation of necessary updates to the control framework.
- Collaborate and build strong relationships with external auditors to facilitate the SOX control testing process and address any findings or recommendations.
- Provide expert guidance and support on SOX IT-related compliance matters, collaborate with cross-functional teams to ensure compliance with Sarbanes-Oxley (SOX) regulations and contribute to the enhancement of our overall SOX control environment.
- Promote a culture of continuous improvement by driving initiatives to optimize the efficiency and effectiveness of the SOX IT control environment.

### Key performance indicators:

- Effectiveness and adequacy of the IT general controls framework, with high-quality documentation and alignment with regulatory requirements and industry best practices.

- Quality and timeliness of SOX IT approach and methodology enhancements.
- Alignment and collaboration level of SOX relevant systems with Finance and IT teams.
- Successful and timely completion of IT-related SOX audits, delivering clear control testing results and actionable recommendations.
- Strong collaboration and positive working relationships with cross-functional teams and external auditors.
- Leadership in driving continuous improvement initiatives for the enhancement of the SOX IT control environment and overall compliance program

#### **Minimum Requirements:**

##### **Work Experience:**

- Minimum of 10 years of experience in IT audit, IT risk management, IT compliance, or a similar senior role
- Deep understanding of SOX compliance requirements, internal control frameworks (e.g., COSO), and IT auditing standards (e.g., COBIT).
- Proven track record of leading and overseeing IT-related SOX audits, including scoping, testing, and reporting
- Experience working cross-functionally and trans-nationally
- Extensive knowledge of IT systems and processes, including system development life cycle (SDLC), IT infrastructure, and cybersecurity.
- Collaborating across boundaries
- Influencing without authority

##### **EDUCATION:**

- Bachelor's degree in Computer Science, Information Systems, Accounting, or a related field. Advanced degree preferred.
- Professional certifications such as Certified Information Systems Auditor (CISA), Certified Information Security Manager (CISM), or similar credentials preferred

##### **Skills:**

- Information Security Risk Management
- IT Governance
- Cyber security
- Influencing skills
- Stakeholder management
- Business Partnering
- Communication skills

##### **Languages :**

- English.

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Division

Operations

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Alternative Location 1

Prague, Czech Republic

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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